

**Kings Local School District
Homework Guidelines**

We believe that education is a lifelong process that extends beyond the school. It is important that students, parents, and teachers recognize that learning occurs in the school, home and community. Homework is one means of acquiring the necessary skills of independent study and learning outside the classroom. Assignments are intended to reinforce and extend learning initiated in the classroom and serve as a tool for teachers to assess student understanding of classroom instruction. Kings' students will participate in homework that is meaningful, purposeful, and appropriate.

The following guidelines are intended to encourage a partnership between the family and the school community.

Homework Policy Guidelines for Students Grades K-4

Homework Responsibilities for Students

- Always do your best work.
- Understand assignments clearly before leaving class.
- Bring home the proper materials to complete the assignments.
- Hand in completed assignments on time.
- Understand that homework will count for no more than 20% of the quarter grade in individual subjects.
- Talk to your parents and teachers if you are having difficulty with homework.

Homework Responsibilities for Parents

- Check with your child regarding homework assignments.
- Provide a time and place to complete homework assignments with limited interruptions.
- Actively supervise homework completion, providing support as needed.
- Understand that homework will count for no more than 20% of the quarter grade in individual subjects.
- Contact the teacher with questions or concerns, especially if your child exceeds the allotted time frame or has excessive difficulty.

Homework Responsibilities for Teachers

- Assign homework on a consistent basis in keeping with the homework policy.
- Clearly communicate all homework assignments.
- Teach the skills necessary for the students to complete the homework.
- Coordinate assignments, tests, and projects with other teachers.
- Provide timely feedback to students.
- Homework will not be assigned during school vacations.
- Understand that homework will count for no more than 20% of the quarter grade in individual subjects.
- Homework will reflect the accommodations and modifications of curriculum that is stated in a student's IEP, 504 or WEP.
- Each teacher will communicate homework guidelines at Parent Orientation sessions.

Homework Responsibilities for Administrators

- Include this homework policy in all teacher, parent and student handbooks.
- Require teachers to communicate homework policy to students and parents.
- Make certain that teachers are implementing the homework policy consistently and uniformly.
- Assist teachers, when necessary, in implementing this homework policy.
- Observe use of homework during classroom visits.

- Review homework samples and assignments periodically.
- Give suggestions to teachers, when necessary, on how assignments could be improved.
- The following chart is a suggested guide for typical students:

Time Frame of Homework Assignments

<u>Grade Level</u>	<u>Nightly Minutes</u>
K-1	10-20 minutes
2-3	20-30 minutes
4	30-40 minutes

*not including nightly reading

Homework Policy Guidelines for Students Grades 5-6

Homework Responsibilities for Students

- Always do your best work.
- Record directions for homework in a student planner.
- Understand assignments clearly before leaving class.
- Bring home the proper materials to complete the assignments.
- Hand in completed assignments on time.
- Budget time properly for weekly and long-term assignments.
- Complete any work missed due to absence from class.
- Talk to your parents and teacher if you are having difficulty with homework.
- Homework will not be assigned during school vacation except for the completion of previously assigned long-term projects.
- Understand that homework will count for no more than 20% of the quarter grade in individual subjects.

Homework Responsibilities for Parents

- Be familiar with the philosophy and guidelines of the homework policy.
- Check your child's student planner and Progressbook regularly.
- Provide a time and place to do homework assignments with limited interruptions.
- Actively supervise homework completion, assisting if needed, but not doing the work.
- Oversee completion of long-term assignments to assist in understanding time management.
- Contact the teacher with questions or concerns, especially if your child exceeds the allotted time frame or has excessive difficulty.
- Homework will not be assigned during school vacation except for the completion of previously assigned long-term projects.
- Understand that homework will count for no more than 20% of the quarter grade in individual subjects.

Homework Responsibilities for Teachers

- Assign homework on a regular basis in keeping with the homework policy.
- Assignments may be on a daily basis or of a long-term type, such as a report/project.
- Students are to clearly understand all homework assignments and grading procedures.
- Require that each student have a student planner.
- Teach the skills necessary for the students to complete the homework and become successful independent learners.
- Homework may take the form of class, group, or individual assignments.
- Group projects should not be assigned as homework, unless students can work on their individual parts independently.
- Teachers should coordinate assignments, tests, and projects with other teachers, as appropriate, to avoid overburdening students.
- Assignments should be discussed, checked and when appropriate, corrected and returned to students in a timely manner.
- Specific policies/practices of teachers should be clearly communicated to students and parents.
- Homework will reflect the accommodations and modifications of curriculum that is stated in a student's IEP, 504 or WEP.
- Each team will communicate homework guidelines at Parent Orientation sessions.
- Teachers have the responsibility to communicate with parents of students who are falling behind in completing homework assignments.

- Homework will not be assigned during school vacation except for the completion of previously assigned long-term projects.
- Understand that homework will count for no more than 20% of the quarter grade in individual subjects.

Homework Responsibilities for Administrators

- Include this homework policy in all teacher, parent and student handbooks.
- Require teachers to communicate homework policy to students and parents.
- Make certain that teachers are implementing the homework policy consistently and uniformly.
- Assist teachers, when necessary, in implementing this homework policy.
- Observe use of homework during classroom visits.
- Review homework samples and assignments periodically.
- Give suggestions to teachers, when necessary, on how assignments could be improved.

Time Frame of Homework Assignments

As a guideline, homework should be assigned during the school week on a regular basis. While it is understood that the time it takes to complete homework assignments may vary with each child, total homework assignments should have an estimated completion time of no more than 1 hour per night, including reading. Accelerated Math may require additional time. If your child is having difficulty on a consistent basis completing assignments within the time frames established, please contact your child's teacher for assistance.

Homework Policy Guidelines for Students Grades 7-8

Homework Responsibilities for Students

- Always do your best work.
- Record directions for homework in a student planner.
- Understand assignments clearly before leaving class.
- Bring home the proper materials to complete the assignments.
- Hand in completed assignments on time.
- Budget time properly for long-term assignments.
- Complete any work missed due to absence from class.
- Talk to your parents and teacher if you are having difficulty with homework.
- Homework will not be assigned during school vacation except for the completion of previously assigned long-term projects.
- Understand that homework will count for no more than 20% of the quarter grade in individual subjects.

Homework Responsibilities for Parents

- Be familiar with the philosophy and guidelines of the homework policy.
- Check your child's student planner and Progressbook regularly.
- Provide a time and place to do homework assignments with limited interruptions.
- Actively supervise homework completion, assisting if needed, but not doing the work.
- Oversee completion of long-term assignments to assist in understanding time management.
- Contact the teacher with questions or concerns, especially if your child exceeds the allotted time frame or has excessive difficulty.
- Homework will not be assigned during school vacation except for the completion of previously assigned long-term projects.
- Understand that homework will count for no more than 20% of the quarter grade in individual subjects.

Homework Responsibilities for Teachers

- Assign homework on a regular basis in keeping with the homework policy.
- Assignments may be on a daily basis or of a long-term type, such as a report/project.
- Students are to clearly understand all homework assignments and grading procedures.
- Require that each student have a student planner.
- Teach the skills necessary for the students to complete the homework and become successful independent learners.
- Homework may take the form of class, group, or individual assignments.
- Group projects should not be assigned as homework, unless students can work on their individual parts independently.
- Teachers should coordinate assignments, tests, and projects with other teachers, as appropriate, to avoid overburdening students.
- Assignments should be discussed, checked and when appropriate, corrected and returned to students in a timely manner.
- Specific policies/practices of teachers should be clearly communicated to students and parents.
- Teachers have the responsibility to communicate with parents of students who are falling behind in completing homework assignments.
- Homework will not be assigned during school vacation except for the completion of previously assigned long-term projects.
- Understand that homework will count for no more than 20% of the quarter grade in individual subjects.
- Homework will reflect the accommodations and modifications of curriculum that is stated in a student's IEP, 504 or WEP.

Homework Responsibilities for Administrators

- Include this homework policy in all teacher, parent and student handbooks.
- Require teachers to communicate homework policy to students and parents.
- Make certain that teachers are implementing the homework policy consistently and uniformly.
- Assist teachers, when necessary, in implementing this homework policy.
- Observe use of homework during classroom visits.
- Review homework samples and assignments periodically.
- Give suggestions to teachers, when necessary, on how assignments could be improved.

Time Frame of Homework Assignments

As a guideline, homework should be assigned during the school week on a regular basis. While it is understood that the time it takes to complete homework assignments may vary with each child, total homework assignments should have an estimated completion time of no more than 1 hour and 30 minutes per night, including reading. Advanced Math and Language Arts classes, as well as electives, may require additional time. If your child is having difficulty on a consistent basis completing assignments within the time frames established, please contact your child's teacher for assistance. Teachers will be aware of grade specific or school-wide evening commitments for students and adjust homework accordingly.

Homework Policy Guidelines for Students Grades 9-12

Homework Responsibilities for Students

- Make effective use of class time.
- Always do *your best* work and hand in completed assignments on time.
- Record assignments in an assignment planner.
- Ensure that you understand assignments before leaving class.
- Bring home the proper materials to complete the assignments.
- Budget time properly for assignments.
- Complete any work missed due to absence from class.
- Talk to your parents and teacher if you are having difficulty with homework.
- Understand that homework will count for no more than 20% of the quarter grade in individual subjects.

Homework Responsibilities for Parents

- Be familiar with the philosophy and guidelines of the homework policy.
- Provide a time and place to do homework assignments with limited interruptions (i.e., cell phone; television; video games; instant messaging).
- Provide encouragement and support without doing the homework for the student.
- Establish a healthy balance between homework, extracurricular activities, family commitments, and the student's need for personal free time.
- Monitor completion of long-term assignments to assist in understanding time management.
- Communicate with the teacher(s) if the student is not consistently able to do the homework by him/herself or if challenges or questions arise.
- Understand that homework will count for no more than 20% of the quarter grade in individual subjects.

Homework Responsibilities for Teachers

- Assign homework as needed in keeping with the homework policy.
- Ensure that students clearly understand all homework assignments and deadlines.
- Require that each student have an assignment planner.
- Teach the skills necessary for the students to complete the homework and become successful independent learners.
- Ensure that homework assigned is related to classroom instruction and consists of clear, purposeful, and challenging activities.
- Provide timely *feedback* to students.
- Specific policies/practices of teachers should adhere to the course expectation sheets.
- Teachers have the responsibility to communicate with parents of students who are falling behind in completing homework assignments.
- Understand that homework will count for no more than 20% of the quarter grade in individual subjects.
- Homework will reflect the accommodations and modifications of curriculum that is stated in a student's IEP, 504 or WEP.

Homework Policy Guidelines for Administrators

- Include this homework policy in all teacher, parent and student handbooks.
- Require teachers to communicate homework policy to students and parents.
- Make certain that teachers are implementing the homework policy consistently and uniformly.
- Assist teachers, when necessary, in implementing this homework policy.
- Observe use of homework during classroom visits.
- Review homework samples and assignments periodically.
- Give suggestions to teachers, when necessary, on how assignments could be improved.

Time Frame of Homework Assignments

As a guideline, daily homework will be assigned to reinforce the skills and concepts introduced or taught during classroom instruction and/or to provide the basis for the following day's lesson. While it is understood that the time it takes to complete homework assignments may vary with each child, students should expect on average 20-30 minutes of homework ***per night per course***. Students in honors and advanced placement courses should anticipate more homework due to the rigor of these advanced courses.