

Personal Use of Student-Owned Electronic Devices

Kings Local Schools provides students access to our wireless network and the option of utilizing personal electronic devices as a means to enhance their education. The purpose of this policy is to assure that students recognize the limitations that the school imposes on their use of personal devices. In addition to this policy, the use of any school computer or laptop also requires students to abide by the Kings Local School District's, *Acceptable Use Policy – Access to District Computers and Electronic Networks*. Students will **ONLY** have access to the internet throughout the building.

General Usage

Kings Local Schools provides the opportunity for students to bring personal electronic devices to school to use as an educational tool. **The use of these electronic devices will be at the discretion of the teacher.**

1. Cell phones are still prohibited during school hours.
2. Students must obtain teacher permission before using personal electronic devices during classroom instruction.
3. Student use of personal electronic devices must support the instructional activities currently occurring in the instructional environment.
4. Students must turn off and put away personal electronic devices when requested by a teacher/staff member.
5. Students should be aware that their use of the electronic devices could cause distraction for others in the classroom, especially in regards to audio. Therefore, audio must be muted, and headphones may not be used during instructional time.
6. Students may use their personal electronic devices before school, at lunch, and after school. The electronic devices may be used for educational purposes during these times. If an adult asks a student to put his/her electronic devices away because of games or other non-instructional activities during these times, the student must comply, or appropriate consequences will be assigned.
7. All personal electronic devices **may not** be charged and/or recharged at school.
8. Students are reminded that book bags and/or large bags are not allowed during the school day. These types' of bags must be stored in their locker. Computer carrying cases will be allowed only if they are used to carry the electronic devices. Large bags or book bags carrying a computer does not constitute a computer carrying case. The judgment of any questionable carrying case will rest entirely with an administrator. Failure to comply will result in appropriate consequence.

Consequences of General Usage

If students refuse to comply with the above guidelines, the consequences below will apply. Student infractions will be documented as a referral for each offense. The consequences for these infractions are outlined below:

- 1st Offense = Electronic devices will be confiscated until the end of the school day, when the student may retrieve it.
- 2nd Offense = Electronic devices will be confiscated until the end of the day, when the student's parent must retrieve it.
- 3rd Offense = Loss of personal electronic devices privileges for the remainder of the year.

**** Electronic devices confiscated will be placed in the principal's office. If the principal is not available for the electronic devices to be re-issued to the student, the student must wait for the next day for the electronic devices to be re-issued to the student.**

Electronic Devices Security Risks

Electronic devices and other portable computing devices are especially vulnerable to loss and theft. Opportunistic and organized thieves will target these devices in school, on school grounds, and on buses.

To counter these risks, security will be addressed in same manner as outlined under "Student Personal Property" in the Student Handbook in addition to these steps detailed below:

1. Student responsibility; through increased user awareness of the risks.
2. Physical security; both in school, on school property, and when traveling to and from school.
3. Access control and authentication; do not give out login information or allow multiple users on student-owned equipment.

1. Student Responsibility

Kings Local Schools accepts no responsibility for personal property brought to the school by students. This includes electronic devices, computers and other personal digital devices. Also, the district will not perform any type of repair, diagnostics, upgrade, maintenance, installations, or other services on personal electronic devices.

Students who choose to bring electronic devices to school assume total responsibility for the electronic devices. Electronic devices that are stolen or damaged are the responsibility of the student and their parents or guardians.

Students should take all reasonable steps to protect against the theft or damage of their personal electronic devices.

2. Physical Security

Users should take the following physical security preventative measures.

- Electronic devices should NEVER be left unattended for ANY period of time. When not in use, it should be locked in the owner's school locker.
- Electronic devices must not be:
 - Left unattended at any
 - Left in view in an unattended vehicle.

3. Access Control and Authentication

- Students can only access the Internet via a wireless access. **Any student found connecting his/her electronic devices to the network using an Ethernet cable plugged into a wall jack will have his/her electronic devices confiscated and lose personal electronic devices access privileges.**
- No student shall knowingly gain access to, or attempt to gain access to, any computer, computer system, computer network, information storage media, or peripheral equipment without the consent of authorized school or district personnel.
- No student shall install District-owned licensed software on their personal electronic devices.