



# Kings Local School District

## Public Records Rights

The Board of Education supports the right of the people to know about the programs and services of their schools. It is the policy of the Board that openness leads to a better informed citizenry.

The official minutes of the Board, its written policies, its financial records and all other public records are available by request during regular business hours.

A written request is not required for a public record, but is helpful in an effort for staff to expedite your request.

Requests must allow for a reasonable time to provide records for inspection.

Staff will advise of any denials or redactions to your request and must cite the reason and legal authority.

Fees charged will be actual costs of copying, as indicated in the current board policy.

Board minutes and policies may be accessed on the District Web site: [www.kingslocal.net](http://www.kingslocal.net) under the Board of Education tab.

For more information on public record rights, contact Mike Mowery, Treasurer at [MMowery@kingslocal.net](mailto:MMowery@kingslocal.net) or 513.459.2910.

Requests may be sent to Mike Mowery via email or to the following address:

1797 King Avenue, PO Box 910  
Kings Mills, Ohio 45034